Friends Meeting

April 18th, 2017 5:30 PM

Attendees:

|  |  |  |
| --- | --- | --- |
| **Name** | **Phone** | **Email** |
| Dianna Hess Schmitt | 732-846-0003 | dianna.hessschmitt@greaterbrunswick.org |
| Susan Jackson | 973-405-4797 | susan.jackson@greaterbrunswick.org |
| Alicia Allen | 347-495-9103 | AliciaAllen287@gmail.com |
| Larissa Richardson | 732-853-2155 | lford2016@yahoo.com |
| Victoria Salomone | 973-309-6839 | Victoria.Salomone@greaterbrunswick.org |

WALK-A-THON

**Updates**

* Susan got the Save-The-Date flyers out before Spring Break. Yaaay and thank you!
* Alicia: shirts will take 2-3 weeks, the price changed from $5.70 to $5.75 (for all customers), and our chosen color is fine, both adult and youth. Alicia is using the 220 shirt count from last year for her negotiations. We will update later.

**“Last Year” Pizza Party**

Larissa will manage getting the supplies for the party for Eric Kaufmann’s 8th grade homeroom for their “over $500” fundraising for last year’s Walk-a-Thon. She suggested either W, Th, or F of next week. We agreed that 8 pies would cover a class of 22 hungry middle schoolers. ***(Update: I spoke to Eric Kaufmann this morning, and he thought Wednesday, April 26th, would be best. They have a field trip that morning, and will be back at noon. Also, Susan later talked to Eric, and it turns out the classes are now mixed, so we need to handle both 8th grades, so we decided 2 slices for each, which means 88 slices, or 11 pies. Further update!! Now, an 8th grade parent is supplying pizza for the field trip, so Eric is OK with the PTO pizza party on Friday, 4/28, at their regular lunch time, 11:11.)***

**Corporate Sponsor Letters**

* Susan brought the updated forms and we distributed them to attendees. Susan will get them in kid’s backpacks for Reizel and Miya.
* Dianna will update the staff at the next staff meeting (4-19-17) regarding corporate sponsorships, and date change reminders. Susan will get the corporate forms into the teacher mailboxes.

**Art**

Dianna will check with Maria Marshall if she can combine and re-letter the artwork, via Michelle, else we will figure out how to do the combination ourselves. The Rina picture is too busy for proper inking; the other has cleaner lines but not much garden focus.

**Route**

Alicia will look into making the map for the Walk-a-Thon/Ciclovia combination.

**Order Your Shirt concept for next year**

We discussed having a separate form, “Order Your Shirt”, for those that simply want to order T-shirts (at the $25 price) instead of getting sponsorship money. Agreement was not reached at this point.

**“Other” Clothing Ordering**

* We discussed being able to order sweatshirts, long-sleeved shirts, etc., with our school name (and logo?) on them.
* Dianna will talk to Karmin on Thursday morning regarding prior school clothing ordering and funds use. *(Update: Karmin said they only made around $200, and it went towards the 8th graders. Apparently, the Spirit company never even contacted Karmin this year, probably because of our low volume. She said you can choose how much profit you want, by increasing the price of the clothes that are listed. She said we only added one or two dollars when we did it.)*

**Walk-a-Thon Advertising**

* The large sign in the big storage closet needs an update; Alicia will do it.
* Dianna will look into getting the prior years’ T-Shirt display worked out.
* Dianna will check with Vanessa re the special feet that were taped to the floor.
* The Student Council will be chalking the sidewalks to advertise the Walk-a-Thon.
* We discussed the big thermometer, but it needs looking into.

**Teacher Instructions**

* Dianna will locate and update the instruction forms for the teachers, and get them distributed.
* Packet instructions? (We did not discuss this yet)
* The student sponsor collection forms will go out no later than May 4th, but preferably tomorrow!

GARAGE SALE

* Larissa proposed Saturday May 20th to Vanessa, who as of today is 95% sure it will be fine. Rain date is the next day.
* We need PTO folks available for taking table money up to the event, like we did for the dance. Wednesday PM is good because it catches a lot of different parents. We need to make sure that Alejandra in the office is not inundated with rental and money issues.
* 15$ for a table.
* We discussed Big Brother-Big Sister clothing drive organization to pick up leftovers.
* We never got paid the last time; Alicia took the information to take a crack at it.
* Larissa will request a “Vendors Needed” sign from After School, but we need to make sure we give them serious specifics! The goal is to have a nice one that we just change the date on every time we hold a sale.
* Dianna will tell the teachers at the next meeting.

***Dates to Remember***

***May 4th; Next PTO meeting***

***May 15th: Corporate Sponsorship forms due***

***May 19th: Middle School Dance***

***May 20th: Garage Sale***

***May 25th: Family Sharing Night***

***May 26th: All information and art work to T-shirt company***

***June 1st: Student Sponsorship forms due (but we will continue collecting), and PTO meeting***

***June 12th: Target date for getting T-shirts***

***June 15th: Field Day***

***June 22nd: 8th Grade Graduation***

***June 24th: WALK-A-THON***

***June 26th: Last day of school for kids***

NEXT MEETING

Thursday, May 4th, 2017 6:00 PM

Respectfully submitted,

Dianna

PS Congratulations on the new grandbaby, Larissa!